

# CENTENNIAL HIGH SCHOOL

## Club Application

I. We the students of **CENTENNIAL HIGH SCHOOL** request permission to form a Student Club. Attach a list of the students sponsoring this application.

II.

III. This club will be called \_\_\_\_\_

and will have as its purpose: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

IV.

V. Mr./Mrs. \_\_\_\_\_ (name of certificated faculty member) will serve as the advisor for this club for the school year.

VI. Attached are the required documents for the Club:

- Proposed constitution for this club
- Budget for this club for the school year
- Club application for the school year
- ASB Pre-Approval for Check Disbursement form
- Roster of officers for this club for the school year

VII. Submitted by (signatures):

Student Club Representative: \_\_\_\_\_

Club Advisor: \_\_\_\_\_

VIII. Recorded in the ASB meeting minutes on: \_\_\_\_\_

IX. Approved by (signatures):

Activities Principal: \_\_\_\_\_ Date: \_\_\_\_\_

ASB President: \_\_\_\_\_ Date: \_\_\_\_\_

**CENTENNIAL HIGH SCHOOL**  
**ASB Club Roster**

For school year: \_\_\_\_\_

\*\*\*\*\* INFORMATION REQUESTED MUST BE COMPLETE \*\*\*\*\*

Club Name: \_\_\_\_\_

Club Account Number: \_\_\_\_\_

*Advisor:* \_\_\_\_\_

*President:* \_\_\_\_\_

Contact Info: \_\_\_\_\_

*Vice President:* \_\_\_\_\_

Contact info: \_\_\_\_\_

*Secretary:* \_\_\_\_\_

Contact info: \_\_\_\_\_

# CENTENNIAL HIGH SCHOOL

Club Constitution for School Year: \_\_\_\_\_

## **Article I      Name, Purpose and Authority**

Club Name \_\_\_\_\_ Advisor \_\_\_\_\_

The goal of this club is \_\_\_\_\_ as directly approved by the Centennial ASB and indirectly by the school site administrator and the governing board of the Corona Norco School District. These goals will be achieved by \_\_\_\_\_

## **Article II      Membership**

All students enrolled in Centennial High School are eligible for membership.

## **Article III      Meetings**

Meetings will be held on \_\_\_\_\_ unless a special meeting is called.

## **Article IV      Club Officers**

The club officers shall consist of the following:

President (name) \_\_\_\_\_

Vice-President (name) \_\_\_\_\_

Secretary/Treasurer (name) \_\_\_\_\_

## **Article V      Duties**

The club President will have the following duties:

---

---

The club Vice-President will have the following duties:

---

---

The club Secretary/Treasurer will have the following duties:

---

---

**Article VI      Elections**

\_\_\_\_\_

(For example: The club will hold the election of officers once a year. The voting will take place by ballot.)

**Article VII      Amendment**

\_\_\_\_\_

(For example: A two-thirds majority vote of the members in attendance is required to amend this club constitution.)

**Article VIII      Outside Affiliation (if applicable)**

This club is affiliated with \_\_\_\_\_, an outside nonprofit or charity organization. As part of this affiliation, this club participates and/or supports this nonprofit or charity organization by \_\_\_\_\_

\_\_\_\_\_

(For example: Collect and donate money for March of Dimes)

**Signatures**

Club President \_\_\_\_\_ Date: \_\_\_\_\_

Club Advisor \_\_\_\_\_ Date: \_\_\_\_\_

This constitution has been approved by Centennial ASB on \_\_\_\_\_

ASB President: \_\_\_\_\_

Activities Principal: \_\_\_\_\_

# CENTENNIAL HIGH SCHOOL

Club Name \_\_\_\_\_ Advisor \_\_\_\_\_

Proposed Budget for the School Year \_\_\_\_\_

Beginning balance from previous year: \$ \_\_\_\_\_

Estimated income (how are you raising money):

Total estimated income: \$ \_\_\_\_\_

Estimated expenses (how are you spending money):

Total estimated expenses: \$ \_\_\_\_\_

Estimated year-end balance: \$ \_\_\_\_\_  
(Beginning balance + income – expenses = year-end balance)

Club representative: \_\_\_\_\_ Date: \_\_\_\_\_

Club Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

This budget has been approved by Centennial ASB on \_\_\_\_\_

ASB President: \_\_\_\_\_ Date: \_\_\_\_\_

Activities Principal: \_\_\_\_\_ Date: \_\_\_\_\_

